

Director of Public Works – City of St. John, MO

Title: Director of Public Works
Type: Public Works - Management
Date Posted: March 24, 2022
Organization: City of St. John, MO
Website: www.cityofstjohn.org

Description:

St. John (population 6,643). A dynamic, diverse community with a deep rooted family oriented history is seeking a progressive Director of Public Works who is comfortable balancing divergent viewpoints and development pressures, while maintaining St. John's unique sense of community. Located between downtown St. Charles City and St. Louis City, just south of Lambert International Airport; St. John was incorporated in 1974 as part of north-central St. Louis County. St. John is a community service oriented organization that has Police, Municipal Courts, Public Works, Street Department, Community Relations, Management Services, Economic Development, and City Planning.

The Public Works Director reports to the City Manager and oversees a department of 10 fulltime employees that includes Street Department/Lighting, Parks, Building Inspections, and Fleet and Facility Maintenance. The Public Works Director oversees a budget of approximately \$1 million which includes a capital budget of \$175,000. The City is focused on improving the roadway network to support commercial and industrial growth and has several major capital improvement projects outlined for the next three years.

The ideal candidate:

- Will have at least three (3) years of senior level management experience in a public works setting.
- Will have a bachelor's degree from an accredited four-year college or university in Civil Engineering, Construction Engineering, Public Administration, City Management, Business Management, or closely related field is required. A master's degree and/or Professional Engineer (PE) is desired.
- Must be an effective communicator, be diplomatic, and be able to translate highly technical issues into common-sense terms.
- Should have experience in managing municipal Capital Improvement Programs. Progressive thinking on different types of developments, design, and trends is welcomed.
- Will be a conduit to the City Council and Boards and to other City Departments to make sure the flow of communication is consistent.

- Will have experience in grant writing and/or a working knowledge of grant application processes.
- Must have completed upon hiring or within one (1) year of hiring, required NIMS/ICS courses for emergency management.

The St. John Public Works Director starting salary is \$68,500 - \$73,000 +/- DOQ. Residency is not required.

HOW TO APPLY:

Apply online with resume, cover letter, and contact information for three professional references at cpoteet@cityofstjohn.org by June 17, 2022, to Connie Poteet, Assistant City Manager. Questions about this position should be directed to: TEL: (314)-427-8700 x 115.

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