



Robert N. Connell  
Chief of Police

# St. John Police Department

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MPCA  
Accredited Agency

## **PARK RANGER (P/T Seasonal Position)**

The City is currently accepting applications for a Park Ranger. You must be at least 21 years of age and hold a valid driver's license. Prior law enforcement experience is preferred but not required. Salary is \$17.50/hour.

Resumes may be emailed to Captain Anderson ([panderson@cityofstjohn.org](mailto:panderson@cityofstjohn.org))  
Resumes will be accepted until the position is filled.

**EOE/AA/M/F/D/V/E-VERIFY**

### **ST. JOHN POLICE DEPARTMENT JOB DESCRIPTION**

**Title: Park Ranger**

**FLSA: Non-Exempt  
Grade: 6  
Revised: 11/12/2014**

**General Summary:**

Under the general supervision of the Administrative Sergeant, is responsible for the safety and serenity of all those who use the St. John City Parks; enforcement of park rules and regulations, parking regulations and general preventative patrol duties.

**Principal Duties and Responsibilities:**

1. Patrols City Parks by vehicle and on foot to preserve the peace and serenity of the park environment and enforces the ordinances of the City of St. John. Notifies the Police Department for any assistance needed. (65%)
2. Undertakes community oriented philosophy as the priority and assists citizens with park concerns. (15 %)
3. Check for permits for people utilizing facilities. (5 %)
4. Locks and unlocks bathrooms on a daily basis. (5 %)

5. Prepares reports as necessary, including a Daily Log Sheet. (5 %)

6. Make daily inspections for damage or hazardous conditions and reports them immediately to the Director of Public Works. (5 %)

**Necessary Knowledge, skills and Abilities Required:**

Some knowledge of modern law enforcement principals, procedures, techniques and equipment.

Skill in operating the following equipment: Vehicle, two-way radio, first aid supplies, CPR, and flashlight.

Ability to learn the applicable laws, ordinances and department rules and regulations; ability to communicate effectively orally and written; ability to establish and maintain effective working relationships with subordinates, peers and supervisors; ability to exercise sound judgment in evaluating situations and in making decisions; ability to follow verbal and written instructions; ability to learn the park geography.

**Minimum Qualifications:**

Must be 21 years of age or older at time of employment.

Must possess, or be able to obtain, by time of hire, a valid Class 'F' Missouri Driver's License.

**Job Description: Park Ranger (cont.)**

Felony convictions are not allowed.

Disqualifying criminal histories that include but are not limited to violent crimes, weapons violations, and sexual offenses are not allowed.

Must be a United States Citizen.

Must be able to read and write the English language.

Must be of good moral character, temperament, and industrious habits.

**Working Environment:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this job, the employee frequently works in outside weather conditions. The employee occasionally works near moving mechanical parts; and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat and vibration.

The noise level in the work environment is usually moderate.

Work schedules are to be assigned up to 29.5 hours per week from approximately 2:00 p.m. to 10:00 p.m. Schedule may be adjusted according to special events.

Park Ranger positions involve exposure to and requires the Ranger to function in the presence of the following: inclement weather, to include extreme heat/cold, rain, snow, wind, etc.; light conditions associated with day and night; fire, smoke, chemical leaks/spills, as close proximity as necessary to provide emergency service; personal danger, including but not limited to, armed and/or dangerous persons/animals, persons and/or articles with contagious/communicable diseases; working around traffic; hazards associated with natural and man-made disasters.

Because Park Rangers may be called upon in adverse conditions to come into physical contact with others, the city will not knowingly expose citizens or other employees to an employee infected with a contagious disease that poses a direct threat to others.

Decisions regarding infectious disease will be based on reasonable medical judgments given the state of medical knowledge about: the nature of the risk (how the disease is transmitted); the duration of the risk (how long is the carrier infectious); the severity of the risk (what is the potential harm to third parties); and the probability that the disease would be transmitted and will cause

varying degrees of harm (School Board of Nassau County v. Arline, 480 U.S. 273, 107 s. Ct. 1123, 1987)

**General Statement:**

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.