

# CITY OF ST. JOHN

8944 ST. CHARLES ROCK ROAD

ST. JOHN, MO 63114

314-427-8700 - #3

[www.cityofstjohn.org](http://www.cityofstjohn.org)

FAX: 314-427-6818

## PARK PAVILION RESERVATION/CONFIRMATION

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PAVILION RENTAL FEE - \$20.00

PAVILION DEPOSIT - \$30.00

PAVILION RESERVED: ST. JOHN PARK HOME HEIGHTS PARK North (#1) Center (#2) South (#3)  
(3509 Brown) (2950 McKibbon) (MAX. 50 PEOPLE/PER RENTED PAVILION)  
(MAX. 60 PEOPLE)

**NOTE:** The person whose name is on this application must be present the entire time the park is being rented.

RESERVED FOR: \_\_\_\_\_  
(BIRTHDAY PARTY, REUNION, PICNIC, SHOWER, ETC.)

NAME: \_\_\_\_\_ REFUND TO \_\_\_\_\_

ORGANIZATION: \_\_\_\_\_ REFUND TO \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_  
(CITY) (ZIP)

TELEPHONE NUMBERS: \_\_\_\_\_  
(HOME/CELL) (ALTERNATE)

DATE RESERVED: \_\_\_\_\_ TIMES: \_\_\_\_\_  
(START) (END)

ITEMS NEEDED: (PLEASE CHECK ALL THAT APPLY) ALCOHOL PERMIT \_\_\_\_\_ WASHER GAME \_\_\_\_\_

VOLLEYBALL NET \_\_\_\_\_ ELECTRIC, WILL BE USED FOR: \_\_\_\_\_

OTHER NOTES:

(BOUNCE HOUSES OR ANY SIMILAR ITEMS ARE NOT ALLOWED)  
(PONIES, PETTING ZOO'S, ETC. REQUIRE INSURANCE AND CITY'S PRE-APPROVAL\*)

TOTAL AMOUNT PAID – DEPOSIT: \_\_\_\_\_ FEE: \_\_\_\_\_

APPROVED: \_\_\_\_\_  
(CITY OFFICIAL'S APPROVAL) (DATE PAID)

ALCOHOL APPROVAL: \_\_\_\_\_  
(CITY MANAGER) (DATE APPROVED)

***IF PAVILION ELECTRIC IS NOT ON OR PARK RESTROOMS ARE LOCKED, OR YOU HAVE ANY OTHER CONCERNS, PLEASE CALL 636-529-8210 AND HAVE ST. LOUIS COUNTY DISPATCH A ST. JOHN OFFICER TO THE PARK.***

THE RULES LISTED ON THIS PERMIT ARE TO BE STRICTLY ADHERED TO. THE CITY RESERVES THE RIGHT TO CANCEL THIS EVENT IMMEDIATELY SHOULD ANY INACCURATE INFORMATION BE PROVIDED TO THE CITY, THE ABOVE EVENT CAUSES ANY TYPE OF DISTURBANCE OR ANY OF THE RULES ARE BROKEN.

***ON BEHALF OF THE CITY OF ST. JOHN WE EXTEND A WARM WELCOME TO YOU AND HOPE THAT YOUR EXPERIENCE WITH US IS MOST ENJOYABLE.***

***PLEASE, HELP US TO KEEP OUR PARKS CLEAN AND SAFE SO THAT EVERYONE WILL WANT TO VISIT FOR YEARS TO COME. IF YOU FIND ANY UNSAFE ITEMS OR EQUIPMENT IN OUR PARKS, PLEASE CONTACT US IMMEDIATELY.***

**CITY OF ST. JOHN**  
**RULES FOR ST. JOHN AND HOME HEIGHTS PARKS**

**(DEPOSIT WILL BE FORFEITED IF ANY OF THESE RULES ARE VIOLATED)**

1. ALCOHOLIC BEVERAGES ARE NOT PERMITTED IN A PARK WITHOUT A PERMIT FROM THE CITY MANAGER.
2. AREA IS TO BE CLEANED OF TRASH & DEBRIS BEFORE LEAVING.
3. OPEN FIRES ARE NOT PERMITTED OTHER THAN IN BARBECUE PITS. IF GREASE IS BEING USED IN A FRY COOKER, THE GREASE MUST BE TAKEN WITH YOU AND NOT DISPOSED OF IN ANY TRASH CAN OR ANY PART OF THE PARK/CITY PROPERTY. DO NOT DISPOSE OF BURNT COALS ON THE GROUND.
4. **NO PARKING ON THE GRASS AT ANY TIME. THE GRAVEL LANE IN ST. JOHN PARK IS FOR LOADING AND UNLOADING ONLY. DO NOT STAY NOT PARKED ON GRAVEL LANE.**
5. DOGS ARE ALLOWED AT THE PARKS. HOWEVER THEY MUST BE ON A LEASH AND OWNERS MUST CLEAN UP AFTER THEIR PET. DISPOSABLE PET BAGS ARE PROVIDED AT THE PARKS.
6. BICYCLES, SKATEBOARDS, MOTORCYCLES, MOTORIZED VEHICLES, ETC. ARE NOT PERMITTED IN THE PARKS.
7. THE PARK OPENS 30 MINUTES BEFORE SUNRISE AND CLOSSES 30 MINUTES AFTER SUNSET.
8. ANY EQUIPMENT RENTED WITH THE PARK WHICH IS: NOT RETURNED, RETURNED DAMAGED OR IS MISSING PIECES, WILL HAVE A FEE DEDUCTED FROM THE RENTER'S DEPOSIT AS FOLLOWS:  

WASHER GAME - \$30.00/SET	WASHERS - \$1.00/EACH
CONTAINER FOR WASHERS - \$1.00	VOLLEYBALL NET - \$35.00
9. RENTAL FEE WILL NOT BE RETURNED IF CANCELLATION OF RENTAL IS MADE WITHIN THIRTY (30) DAYS OR LESS OF THE EVENT DATE. THE CITY DOES NOT REFUND RENTAL FEES DUE TO WEATHER.
10. ALL ITEMS MUST BE RETURNED BY 5:00 P.M. THE SECOND BUSINESS DAY AFTER THE EVENT OR A **\$5.00 PER DAY** LATE FEE WILL BE DEDUCTED FROM THE DEPOSIT.
11. ANY DAMAGE INCURRED TO THE PARK OR PARK EQUIPMENT WILL BE CHARGED AT THE CURRENT REPAIR/REPLACEMENT COST AND WILL BE CHARGED BACK TO THE RENTER.
12. \*OUTSIDE ACTIVITIES (SUCH AS PONIES, PETTING ZOO'S, ETC.) BROUGHT TO THE PARK MUST BE PRE-APPROVED BY THE CITY OF ST. JOHN WITH PROOF OF PROPER INSURANCE. NO KIDDY POOLS, SLIP 'N SLIDES OR ANYTHING INVOLVING WATER IS ALLOWED.
13. **A MAXIMUM OF 60 PEOPLE ARE ALLOWED FOR RENTALS AT THE ST. JOHN PARK PAVILION.  
A MAXIMUM OF 50 PEOPLE ARE ALLOWED FOR EACH PAVILION RENTED AT HOME HEIGHTS PARK.**

PURSUANT TO THE MUNICIPAL CODE, VIOLATION OF THE ABOVE RULES ARE SUBJECT TO A FINE WHICH MAY REQUIRE A COURT APPEARANCE.

*"No liability either express or implied, will be incurred by City, it's agents, servants, and employees, arising out of the use of the premises by permittee, its agents, servants, employees, assigns, successors, invitees and licensees, during the date and time as specified on the reverse side of this form. Permittee agrees to indemnify and hold harmless the City, its agents servants, employees, from and against any and all liability for damages arising from injuries to persons or damage to property occasioned by any acts or omissions of the renter, its agents, servants, or employees, including any and all expense, legal or otherwise, which may be incurred by City or its agents, servants, or employees, in defense of any claim, action or suit, irrespective of any claim that an act, omission or negligence of the City or its agents, servants, or employees contributed to such injury or damage".*

I UNDERSTAND THE ABOVE RULES AND AGREE TO ABIDE BY THEM AND WILL HOLD THE CITY HARMLESS IN EVENT OF ACCIDENT OR INJURY.

\_\_\_\_\_  
RENTER'S SIGNATURE

\_\_\_\_\_  
DATE